



# MEMORANDUM

To: Executive Members  
Members of the Board of Management  
National Sports Organisations for Program Sports  
State Divisions  
Life Members

From: Craig Phillips, Chief Executive Officer

Date: 2 October 2018

Subject: **2018 CGA ANNUAL GENERAL MEETING – CALL FOR NOMINATIONS**

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Further to the prior notification of the Commonwealth Games Australia Limited (CGA) Annual General Meeting (AGM) sent via email on Monday 17 September and in accordance with clauses 9.4, 9.6 and 26.2 of the CGA Constitution, nominations are hereby called for the positions of President and six (6) Directors.

Please find attached the CGA 2018 AGM Election information pack which includes:

- General information regarding the elections to be held at the upcoming CGA AGM in Melbourne on 17 November
- Role Descriptions for President and Director
- Nomination form for the elected positions of President and/or Director

For all candidates seeking election, the nomination form must be completed and submitted to CGA with a two page CV to [michelle.koster@commonwealthgames.com.au](mailto:michelle.koster@commonwealthgames.com.au) by **5.00pm AEDT on Thursday 18 October, 2018**. The nomination form can be filled out on computer or by printing and hand-writing. Hand-written signatures and dates of signing will be required.

Late nominations or unsigned forms will not be accepted.

If you have any questions regarding the nomination process or the forms, please do not hesitate to contact myself or Michelle Koster at the CGA office on (03) 9453 9300.

Craig Phillips