



COMMONWEALTH GAMES AUSTRALIA

NOTICE OF 2021 ANNUAL GENERAL MEETING

Notice is hereby given that the 2021 Annual General Meeting of members of Commonwealth Games Australia Limited (CGA) ACN 629 915 448 will be held on the date, time and place specified below.

Date & Time: Friday, 21 May 2021, 10.00am

Venue: Webcast (link to be provided by separate email to nominated delegates)

AGENDA

1. Call to Order & Acknowledgement of Country
2. Welcome by President
3. Minutes of 2020 Annual General Meeting – *Attachment 1*

To confirm the Minutes of CGA's Annual General Meeting held on 14 November 2020.

4. Presentation – Petria Thomas, Chef de Mission – Birmingham 2022 Commonwealth Games
5. President's Address
6. Annual Report and Financial Statements – *Attachment 2*

Presentation of the 2020 Annual Report, the Financial Statements for the transitional financial period of 1 July 2020 to 31 December 2020 and the Independent Audit Report by Craig Phillips, being the Chief Executive Officer of CGA.

7. Life Membership – *Attachment 3*

To consider and, if thought fit, to pass the following resolution as a special resolution:

'The members resolve, as a special resolution, that the following persons be conferred with Life Membership of Commonwealth Games Australia Limited under Part 4.2 (d) of the constitution:

- *Dr Grace Bryant OAM*
- *Marjorie Jackson-Nelson AC CVO MBE*
- *Sue Taylor AM*

In accordance with Part 4.2 (d) ii of the constitution of CGA, a special resolution is required to confer Life Membership of CGA. For a special resolution to be valid, the resolution must be passed by at least 75% of the votes cast by members in attendance at the meeting entitled to vote.

Please refer to the explanatory memorandum at Attachment 3 for further information in relation to this item.

Appointment of Member Delegates

Please note that:

1. A member that is entitled to attend and vote (i.e. a Program Sport Member or State Division Members) is entitled to appoint a Member Delegate (i.e. a proxy).
2. A Member Delegate (i.e. a proxy) need not be a member.
3. A member entitled to cast two votes (i.e. a Program Sport Member) may appoint two Member Delegates (i.e. proxies).
4. If a member entitled to attend and vote has not already nominated its Member Delegate/s (i.e. a proxy), the member can do so by contacting Kylie Peake via email on kylie.peake@commonwealthgames.com.au by 10.00am on Wednesday 19 May 2021.



CRAIG PHILLIPS
CHIEF EXECUTIVE OFFICER & JOINT COMPANY SECRETARY
29 APRIL 2021

**Minutes of the Annual General Meeting of
Commonwealth Games Australia Limited
held on Saturday, 14 November 2020**

By Webcast (hosted by Lumi Global)

The meeting commenced at 10:00am

In attendance

Directors

Mr Ben Houston (President & Chair)
Mr Darryl Clout
Mrs Jayne Ferguson
Mr David Mandel

Mrs Leeanne Grantham (Vice President)
Ms Marlene Elliott
Mr Grant Harrison
Mr Steve Moneghetti

Joint Company Secretary & CEO:

Mr Craig Phillips

Joint Company Secretary & GM Corporate:

Ms Dianne O'Neill (minutes)

Member Sports

Athletics:	Ms Anne Lord OAM	Mr Darren Gocher
Badminton:	Mr Jamie Parsons	Mr Andrew Greenway
Basketball:	Mr Ned Coten	Ms Jerril Rechter
Boxing:	Mr Josh O'Brien	Mr Wayne Tolton
Bowls:	Mr Neil Dalrymple	Mr Bob Boorman
Cricket:	Mr Drew Ginn	-
Cycling:	Mr Steve Drake	Ms Anne Gripper
Diving:	Mr Eric Brooker	Ms Maggie Roberts
Gymnastics:	Ms Kitty Chiller	Mr Russell D'Costa
Hockey:	Mr Matt Favier	Mr Pat Hall
Judo:	Mr Alex Vallentine	Ms Kate Corkery
Netball:	Ms Paolina Hunt	Ms Marne Fechner
Powerlifting para	Mr Jock O'Callaghan	Ms Lynne Anderson
Rugby 7s:	Mr Scott Bowen	Mr Ben Whitaker
Squash:	Ms Joanne Brodie	Mr Adam Carter
Swimming:	Mr Kieren Perkins	Mr Tim Dempster
Table Tennis:	Mr Scott Houston	Ms Marie Pinkewich
Triathlon:	Mrs Michelle Cooper	Mr Miles Stewart OAM
Volleyball:	Mr Andrew Dee	Ms Anita Palm
Weightlifting:	Mr Lyn Jones	Mr Pedro Sanchez
Wrestling:	Mr Uldis Rudevics	Mr Steven Grimmer

Associate Members (non-voting)

Archery: Mr Rick Hastie

*State Divisions**

New South Wales:	Mr Michael O'Mara	Mr Peter Tate
South Australia:	Mr Joe Stevens	Mr Barry Stanton OAM
Tasmania:	Mr Brendan Hanigan	Ms Mandy McIntyre
Western Australia:	Mr Salvatore (Sam) Castiglione	
Victoria	Ms Pam Ferrari	

*first named delegates are the voting delegates (where appropriate)

Life Members Mr Sam Coffa AM JP, Mr Perry Crosswhite OAM, Mr Ray Godkin OAM.

<i>Special Guests</i>	Mr Ian Reid - CEO Birmingham 2022 Commonwealth Games Organising Committee Ms Petria Thomas – Chef de Mission Birmingham 2022 Commonwealth Games Dr Peter Harcourt – CGA Performance Healthcare & Advisory Group Mr Bruce Coe – CGA Heritage & Awards Committee Ms Noeleen Dix – CGA Nominations & Remuneration Committee
<i>Legal counsel</i>	Mr Adam Brooks (Thomson Geer)
<i>Auditors (PwC)</i>	Mr Andrew Barlow, Mr Jon Polonsky and Mr Oliver Simpson.
<i>Director nominees</i>	Mr Ric Charlesworth and Mr Anthony Moore
<i>CGA Staff</i>	Mr David Culbert, Ms Michelle Koster, Mr Tim Mahon, Ms Bron Parry, Ms Natalie Medhurst, Mrs Kylie Peake and Mrs Liz Taylor.

1. Call to Order and Acknowledgement of Country

The CEO called the meeting to order and welcomed all attendees to the 2020 Annual General Meeting of Commonwealth Games Australia which is being held online for the first time in history due to the ongoing travel restrictions as a result of COVID-19.

He then acknowledged the Traditional Owners of the lands across Australia on which we meet today, and paid respects to all their Elders past, present and emerging. He also welcomed any Aboriginal or Torres Strait Islander people who may be present today.

The CEO then covered housekeeping items relating to the online meeting environment, including how to ask questions on the online platform. He confirmed that voting would be conducted via an online poll on four items of business, being agenda items 3, 7, 8 and 9. Voting will be conducted separately on each item and he explained the online voting process.

The CEO introduced the President of CGA, Mr Ben Houston, and confirmed that he will act as Chair for this meeting.

2. Welcome by the President

The President welcomed all attendees to the meeting and declared that all requirements of the Corporations Act were met in regard to this meeting, a quorum had been reached and the meeting is therefore a valid and binding meeting of Commonwealth Games Australia Limited.

The President welcomed Life Members Perry Crosswhite AM, Ray Godkin OAM and Sam Coffa AM JP.

Also welcomed were special guests Jock O'Callaghan President of Paralympics Australia, Lynne Anderson CEO of Paralympics Australia, Petria Thomas Chef de Mission Birmingham 2022 Commonwealth Games and Ian Reid CEO of the Birmingham 2022 Commonwealth Games Organising Committee, who will join shortly to make a presentation.

Also in attendance is Noeleen Dix from CGA's Nominations & Remuneration Committee, Bruce Coe from CGA's newly formed Heritage & Awards Committee and Dr Peter Harcourt OAM, CGA's representative on the CGF Medical Commission and CGA Medical Advisor, representatives from CGA's auditors PwC being Andrew Barlow, Jon Polonsky and Oliver Simpson and Adam Brooks from Thomson Geer lawyers.

Also welcomed were all program sport delegates, associate members, state divisions representatives, CGA directors and CGA staff.

The President confirmed that since the last AGM, there have been no new CGA members and there is a total of 21 Program Sport members, 6 State Division members and 2 Associate members.

Apologies

The President advised that apologies have been received from Don Stockins OAM and Peter Anderson (Life Members), Shooting Australia (Associate Member), Anne-Marie Corboy (ACGF Investment Committee) and Lisa Lilleyman – WA Division.

In Memoriam

The President noted with sadness the Commonwealth Games family members who passed away during the year as we take a moment to remember them in a video tribute:

Alex Fulcher OAM MBE – Cycling Coach 1978, 1982 and CGA NSW State Division President
Evelyn Dill-Macky AM – Swimming Former President and Assistant Team Manager 1986
Barbara Donnet – Diving 1954
Greg Barnes – Cycling 1974
Stuart 'Sam' Mackenzie – Rowing 1958
Charles 'Chilla' Porter – Athletics 1958, 1962
Jim Bailey – Athletics 1954
Beverley 'Bev' Hayman – Athletics 1990
James 'Jim' Sinclair – Wrestling 1982
Manoel 'Manny' Santos – Weightlifting 1958, 1962
George Coronos – Swimming (honorary 2018 team member)
Anthony 'Tony' Blue – Athletics 1962
Don Talbot AO OBE – Swimming coach 1962, 1966, 1970, 1990, 1994, 1998
Graham Crouch – Athletics 1974
Bruce Prance OAM – Diving coach 1974, 1986
Robert 'Bob' Wallace – Athletics 1982
Maurice 'Maurie' Plan – Athletics Assistant Team Manager 1986
Matthew Barber – Athletics 1982
Joy Forster – Para Lawn Bowls 2014

We also acknowledge those from our members' communities who passed away during the year, but had not been part of a Commonwealth Games:

Lorna Beal – Cricket - Australian Test Cricketer
Wendy Blunsden - Cricket - Australian Test Cricketer
Neil Bradbury – Basketball - Australia Referee
Mike Dancis - Basketball - Olympian
Barry Jarman – Cricket - Australian Cricketer and International Umpire
Dean Jones – Cricket - Australian International & Test Cricketer
Joan Pentecost – Netball – Netball Queensland Official and Administrator
Ian Reed – Athletics – 1950 Empire Games
Graeme Watson – Cricket - Australian International & Test Cricketer
Bob Young - Basketball - Queensland Life Member, Brisbane Bullets Coach

The President noted that in the past, the appointment of the auditor had been an item on the agenda at the AGM. However, he highlighted that this is not a requirement of the Corporations Act to seek the approval of members for the continuation of an auditor, it is only required for a change in auditors. The President advised that the Board recently approved the reappointment of current auditors PwC on the recommendation of the CGA Finance & Audit Committee and as such, it is not a formal item on today's agenda. He thanked the team at PwC in attendance today, being Andrew Barlow, Jon Polonsky and Oliver Simpson, for their hard work and professionalism and for joining today's meeting.

3. Minutes of 2019 Annual General Meeting

The President tabled the minutes from the last Annual General Meeting held 16 November 2019, which were circulated to all members via email on 12 December 2019 and with the Notice of Meeting as attachment 1 on 21 October 2020, as well as being available on the CGA website.

Given the meeting is being held online, the President advised that it is not possible to take a motion from the floor regarding the minutes as would usually occur. As such the online polling system will be used.

He confirmed those eligible to vote under Part 4.4 of the CGA constitution, being two delegates from each program sport and one from each State division.

The President confirmed that two scrutineers were in attendance, being Mr Jon Polonsky and Mr Oliver Simpson from PwC, who will observe the online poll to ensure its accuracy and confirm the results.

The President declared the poll open for the resolution regarding agenda item 3 resolution 1, being:

“The Minutes from the 2019 Annual General Meeting of Commonwealth Games Australia Limited are adopted as a true and correct record of the meeting”

The President asked if there were any questions or proposed amendments and there were none forthcoming. Voting delegates were then asked to cast their votes either “for”, “against” or “abstain” regarding the resolution.

The President allowed some time for votes to be cast and then declared the poll closed. A few moments elapsed while the scrutineers tabulated the votes and notified the President of the result.

The President then advised the meeting that the resolution had been carried and as such the Minutes of the 2019 Annual General Meeting as circulated are accepted and adopted.

The President duly signed the minutes.

4. Presentation – Mr Ian Reid

The President introduced Mr Ian Reid, CEO of the Birmingham 2022 Commonwealth Games Organising Committee. Mr Reid joined the meeting at 10.17am.

Mr Reid commenced by thanking the President and CEO for inviting him to address the meeting. He provided an update on the progress of preparations for the Birmingham 2022 Games. This included the appointment of a host broadcaster, launch of the mascot maker program, venue and athlete village update, training venues program, announcement of a new tier one sponsor, hometown heroes program, daily schedule announcement and medal event program and the BBC partnership announcement. He also spoke on the impact of COVID-19 on preparations, recruitment and the changes required to the start date of the Games and the daily schedule.

Mr Reid advised of the plans for 2021, including a draft plan for the Queen’s Baton Relay and the next steps in engagement and communications with Commonwealth Games Associations.

Mr Reid completed his presentation and asked if there were any questions from the meeting delegates. The President asked that any questions be submitted through the online meeting portal.

The President advised that no questions had been received and thanked Mr Reid for his presentation and in particular for attending the meeting at such a late hour in the UK. Mr Reid departed the meeting at 10.38am.

5. Presentation – Ms Petria Thomas OAM

The President introduced Ms Petria Thomas, Chef de Mission of the Birmingham 2022 Commonwealth Games Team.

Ms Thomas commenced her presentation at 10.39am and outlined the program changes for the Birmingham 2022 Games compared to the Gold Coast Games in 2018 and the changes in medal events. She highlighted the two key focuses for the Birmingham 2022 Commonwealth Games team, being Team Performance and Team Experience and then discussed these in further detail incorporating the approach and key drivers of the Team strategy.

Ms Thomas then outlined and discussed the feedback that was received from the Gold Coast 2018 Team campaign and the key challenges for the Birmingham 2022 Games Team along with the opportunities and advantages that these provide. Ms Thomas concluded her presentation by outlining the Team Management structure for the 2022 Games and offered to answer any questions.

There were no questions forthcoming online from member delegates and the President thanked Ms Thomas for her presentation.

6. President's Address

The President, Mr Ben Houston, presented his report. The report is annexed to the Minutes as Attachment A.

There were no questions to the President's report.

7. Annual Report and Financial Statements

The President advised that a digital copy of CGA's 2020 Annual Report was emailed out with the Notice of Meeting on 21 October 2020 as attachment 2. A hard copy will be mailed out to all members following the meeting and it is also available on the CGA website.

The President introduced Mr Craig Phillips, CGA CEO, to present the 2020 Annual report, including the adoption of CGA's 2019/20 financial statements.

Mr Phillips asked that the Annual Report, Financial Statements and Independent Auditor's Report thereon for the year ended 30 June 2020 be taken as read as they have already been distributed to members in accordance with the constitution. Mr Phillips presented his report which is annexed to the Minutes as Attachment B.

Financial Statements

When concluding his report, the CEO advised members that independent auditors PwC have reported that, in their opinion on page 54:

“The accompanying financial report of Commonwealth Games Australia Limited (the Company) is in accordance with the Corporations Act 2001, including:

(a) giving a true and fair view of the Company's financial position as at 30 June 2020 and of its financial performance for the year then ended

(b) complying with Australian Accounting Standards to the extent described in Note 2 and the Corporations Regulations 2001.

The CEO advised that Note 2 can be found on page 45 of the Annual Report.

The CEO commended the 2020 Annual Report to the Members, including the financial statements and independent auditor's report thereon and proposed that it be adopted.

The CEO advised members that they could submit any questions via the online meeting portal question function. There were no questions forthcoming.

The President declared the poll open for agenda item 7, resolution 2 being:

"The 2020 Annual Report and 2019/20 Audited Financial Statements and Independent Auditor's report for Commonwealth Games Australia Limited be received and adopted".

Voting delegates were then asked to cast their votes either "for", "against" or "abstain" regarding the resolution.

The President allowed a few minutes for delegates to cast their votes on the resolution and then declared the poll closed. A few moments elapsed while the scrutineers tabulated the votes and notified the President of the result.

The President then advised the meeting that the resolution has been passed and as such the CGA 2020 Annual Report and 2019/20 Audited Financial Statements and Independent Auditor's report for Commonwealth Games Australia Limited be received and adopted.

8. Constitution

The President commenced the item by opening the poll to enable delegates to submit their vote on this item at any time during the discussion.

The President advised that the changes proposed to the CGA constitution were first distributed to members on the 27th July in an email from the CEO which invited feedback, although none was received. Members were reminded on the 14th September with the formal notification of the date of the AGM that changes were being proposed to the CGA constitution and the full amendments proposed were again distributed to members on 14 October and 21 October with a detailed Explanatory Memorandum. The documents are also available from the CGA website as outlined earlier.

The Explanatory Memorandum detailed the proposed amendments which will come into effect at the conclusion of this meeting. The Board considers that the two main amendments proposed will provide greater clarity in the constitution and hereby recommend them to the members.

The President outlined the proposed amendments to Part 7.14 regarding the Election of Directors and Part 9.9 (b) regarding Appointed Directors. He also noted that two typographical errors will be tidied up in relation to the definition of 'special resolution' on page 5.

The President invited questions from delegates through the question function in the online meeting portal. There were no questions forthcoming.

The President then advised that a special resolution is required to amend the constitution of CGA, which requires at least 75% of votes cast by members to be in favour of the resolution. Given the number of amendments proposed to the constitution, the President stated that for simplicity, all amendments will be proposed together as one resolution.

The President put the special resolution to the meeting:

“The members resolve, as a Special Resolution, that with effect from the conclusion of this meeting, the constitution of Commonwealth Games Australia Limited be and is amended in the manner set out in the amended constitution provided to members with the memorandum dated 14 October 2020, which document:

- (a) shows amendments in the nature of additional text in red or blue and underlined; primarily in Parts 7.14 (a), (c) and 9.9 (b); and
- (b) shows amendments in the nature of deleted text in separate boxes to the right of the text, with each amendment shown in such document being taken to be specified in this resolution.”

The President asked voting delegates to cast their votes either “for”, “against” or “abstain” regarding the resolution.

The President allowed a few minutes for delegates to cast their votes on the resolution and then declared the poll closed. A few moments elapsed while the scrutineers tabulated the votes and notified the President of the result.

The President declared that the special resolution had been passed.

9. Elections

The President noted that all voting delegates were online.

The President advised that the terms of two directors expire at this AGM as per Part 9.2 (a) iii of the constitution, with the Directors having each served a term of 2 years. This shorter term was in place to enable an even rotation of Directors while we have been transitioning to the new Board structure since it was introduced in 2018.

He confirmed that the retiring directors are Marlene Elliott and David Mandel.

The President explained that these two vacant positions will now be for a term of four years and six months as per Parts 9.2 and 9.3 of the constitution. The extra 6 months on the term is as a result of CGA’s impending change to the end of financial year from 30 June to 31 December which will come into effect next year. As such, the next AGM will be held in May 2021 and this adds six months on to the Directors’ terms. There will be no further elections required until after the Birmingham 2022 Games as the next Director term expires in May 2023.

The President advised that nominations were called for the two positions as per Part 9.5 of the CGA constitution and four nominations were received, being the incumbents Marlene Elliott and David Mandel, along with Dr Ric Charlesworth AO CitWA and Anthony Moore. The nomination information and CVs for all candidates were circulated to voting delegates as attachment 4 with the Notice of the Meeting on 21 October 2020.

As the number of eligible candidates received exceeds the number of vacancies, the President confirmed that an election will be conducted by exhaustive ballot, with the two positions to be elected separately.

The President then invited each candidate to address the meeting for 2 minutes each. He noted that the order for the candidates to speak in was drawn randomly by the joint Company Secretaries.

Marlene Elliott, Dr Ric Charlesworth AO CitWA, Anthony Moore and David Mandel each addressed the meeting.

The President thanked each candidate for their presentations and asked the CEO to explain the voting process.

The CEO confirmed that an exhaustive ballot will be held as per part 7.14 of the constitution. He again clarified those eligible to vote as per Part 4.4 of the constitution, with each delegate having one vote each being a total of 48 votes, however he advised that not all members are represented or fully represented at this meeting and as such the total votes are reduced to 46. An absolute majority in any round of voting will therefore be 24 votes.

The CEO advised that the ballot will be conducted using the online polling function, with the two positions voted on separately. He explained how the online voting system will work and that voting delegates should select their preferred candidate during each round of voting. He also explained how the exhaustive voting process will operate as per the constitution.

The CEO then invited questions from voting delegates regarding the exhaustive voting process and there were no questions forthcoming.

At 11.44am, the President declared the poll open for Director Position 1, Round 1.

At 11.45am, with all votes received, the President declared the poll closed for Director Position 1, Round 1 and allowed a few moments for the scrutineers to tabulate the votes and notify of the result.

The President advised that Anthony Moore was eliminated as receiving the least amount of votes and will be removed from the next round of voting.

At 11.46am the President declared the poll open for Director Position 1, Round 2.

At 11.48am, with all votes received, the President declared the poll closed for Director Position 1, Round 2 and allowed a few moments for the scrutineers to tabulate the votes and notify of the result.

The President advised that David Mandel was eliminated as receiving the least amount of votes and will be removed from the next round of voting.

At 11.48am the President declared the poll open for Director Position 1, Round 3.

At 11.49am, with all votes received, the President closed the poll for Director Position 1, Round 3 and allowed a few moments for the scrutineers to tabulate the votes and notify of the result.

The President declared that Marlene Elliott is hereby **ELECTED** to Director Position 1 being for a term of four years and six months.

At 11.50am, The President then moved on to Director Position 2 and opened the poll for Round 1.

At 11.52am, with all votes received, the President declared the poll closed for Director Position 2, Round 1 and allowed a few moments for the scrutineers to tabulate the votes and notify of the result.

The President advised that Anthony Moore was eliminated as receiving the least amount of votes and will be removed from the next round of voting.

At 11.53am the President declared the poll open for Director Position 2, Round 2.

At 11.54am, with all votes received, the President declared the poll closed for Director Position 2, Round 2 and allowed a few moments for the scrutineers to tabulate the votes and notify of the result.

The President declared that David Mandel is hereby **ELECTED** to Director Position 2 being for a term of four years and six months.

The President declared the elections completed and welcomed back Marlene Elliott and David Mandel to the board. He thanked both Mr Moore and Mr Charlesworth AO CitWA for their nominations and also thanked their member sports for putting forward the nominations.

There being no further items of business on the agenda, the President thanked everyone for their attendance and in particular Lumi Global for the management of the historic online meeting. He then declared the meeting closed at 11.56am

President

Date: _____

ATTACHMENT A – PRESIDENT’S ADDRESS

It is my pleasure to present my second report to you as President of Commonwealth Games Australia.

Unfortunately, we cannot all be together because of the restrictions imposed by the COVID crisis. Thank you for those of you who attended the CGA Forum yesterday, you will have heard how CGA has remained focused on achieving our strategic priorities during this challenging year.

The activities that underpin our strategic plan are also outlined in our Annual Report, highlighted by our continued:

- preparations for Birmingham;
- our refreshed communications and community activities;
- the introduction of a number of new advisory and committee groups; and
- our continued efforts to advocate for our member sports with government and government agencies.

It was Remembrance Day on Wednesday this week, for all of us, and especially those that have represented Australia and marched behind the Australian Flag in peace time, it was a day to reflect on the significant sacrifice that our service men and women have played and continue to play for Australia and to celebrate the freedoms that we have in this country.

As we all know, in March this year, the Tokyo Olympic Games were postponed because of the COVID crisis – this is the first time, in peace time, that the Olympic Games have been postponed. This decision has changed the international sporting landscape for the next four years.

This year we also celebrated the 20th anniversary of the 2000 Sydney Olympic Games. The stories of Australian athletes highlighted the importance of the Commonwealth Games in creating a demonstrated pathway to Olympic success for many Australian athletes and for many others it has provided the opportunity to create some of Australia’s most inspirational sporting memories. To this end, CGA committed \$4.5m to support emerging and developing athletes in our Members Sports who would otherwise not receive support. We are very proud of this commitment that will not only contribute to our strategic goal of remaining the number one nation in the Commonwealth but will undoubtedly contribute to Australia’s success at the Olympics and Paralympic Games.

I want to acknowledge the leadership displayed by our Member Sports and to acknowledge and thank the CEO’s and Presidents for all of your work to support your sports, clubs and members during the drought, fires, floods and the COVID crisis this year. You have been required to navigate Federal, State, and Local government restrictions imposed on your members and to balance the survival of your sports with the health imperative of our communities. I know that in many cases you have been required to make very hard decisions to ensure the survival of your sports.

If there is a positive coming out of this crisis, it has been the way in which you have all collaborated and supported each other during this crisis. These difficult times have also helped to forge much stronger bonds between CGA and its members, and between CGA, the Australian Olympic Committee (AOC) and Paralympics Australia (PA).

To help support its members, CGA joined forces with the AOC and PA in making representations to the Federal Government for funding certainty for sports. In April 2020, the three peak bodies, with the Member Sports and supported by the Sports Commission submitted the “3 Point Plan For Government Action For Olympic, Paralympic and Commonwealth Games Sports” to the Sports Minister, Richard Colbeck. The purpose of the plan was to secure funding certainty at FY2019 levels for NSOs until June 2022. In response to this submission, Minister Colbeck announced, in June, that the Federal Government would invest \$50.6 million over two years to support Australia’s high performance athletes as they prepare for a postponed Tokyo 2020, the Beijing 2022 Olympic and Paralympic Winter Games and the Birmingham 2022 Commonwealth Games.

Recently, John Wylie and the Sports Commission Board agreed to provide this funding certainty for sports. On behalf of Member Sports I have thanked the Minister, John Wylie and the ASC Board and

Peter Conde for their leadership on this issue and support for our athletes in the lead up to the Birmingham 2022 Commonwealth Games.

On behalf of Commonwealth Games Australia, I also want to acknowledge and thank John Wylie for support while he was chair of the Australian Sports Commission (ASC). For the past eight years John has been a friend of the Commonwealth Games Movement. We look forward to working with the new Chair of the Sports Commission and I understand that that announcement will be made by the Prime Minister shortly.

In conclusion, I would like to thank the Presidents, CEOs and staff of our member sports and also extend my personal thanks to the Commonwealth Games Australia Board, CGA CEO Craig Phillips and all of the CGA staff for their work during this difficult year, for their work at the Forum yesterday and for assisting with the online AGM today.

Thank you.

Ben Houston
President

14 November 2020

ATTACHMENT B – CEO’S REPORT

President
Members of the Board
Life Members
Delegates of our member organisations
Special guests
Ladies & gentlemen

It gives me great pleasure to present to you the Annual Report, Financial Statements and Independent Auditor’s Report thereon for the year ended 30 June 2020. The Annual Report was circulated with the agenda for this meeting in accordance with the Constitution. President, with your agreement I ask that the Annual Report be taken as read.

As reported in last year’s Annual Report, CGA adopted an updated version of its Strategic Plan – First Among Equals – in April 2019. First Among Equals focuses on five strategic priorities:

Delivering Team Success;
Connecting with Communities;
Presenting a Powerful Brand;
Leading the Way; and
Hosting Great Games.

You will have noted this year’s Annual Report is presented to align with these strategic priorities.

I would like to highlight some of the key activities and achievements for the reporting year as detailed in the Annual Report.

When the reporting year commenced few of us would have predicted what would lie ahead just six months later.

The worst bushfire season on record followed by a global pandemic would present challenges to Australian communities not seen outside of world wars or the Great Depression. Sport, locally, nationally and internationally, has been greatly impacted by COVID-19.

In July 2019 and following her appointment as Chef de Mission, Petria Thomas, CGA’s General Manager Team Performance and Operations Tim Mahon and I travelled to Birmingham for a planning visit. Our visit coincided with the three years to go celebrations held in the city’s Centenary Square. With a strong focus on community connection, the occasion was used to launch B2022’s new logo. Our delegation toured Games venues and met with the organisers to receive updates on their planning. CGA continues to focus on building a strong effective working relationship with B2022 organisers – this will be critical to our Team campaign. As you will have gathered from Ian Reid’s earlier presentation, the B2022 organisers have a “can do” attitude and are quietly and competently getting on with the successful delivery of the Games.

Earlier this year, the CGA announced the appointment of Commonwealth Games greats Sharelle Mahon, Kurt Fearnley and Anna Meares to the Birmingham 2022 Team Executive to work alongside Petria and Tim. Unfortunately, due to conflicting commitments, Kurt has had to withdraw from the Team Executive. CGA will be looking to find a suitable replacement in the coming months.

Throughout 2019/20, CGA continued its significant investment in its member NSOs. The reporting year was the second year of funding under CGA’s revised funding guidelines with a strong focus on projects designed to support emerging athletes. Funding allocations to member NSOs are detailed on page 11 of the Annual Report.

Unfortunately, the restrictions imposed on domestic and international travel due to COVID-19 significantly disrupted the delivery of the initiatives planned by NSOs. CGA remains committed to supporting NSOs with these initiatives once COVID-19 restrictions are eased.

In May 2020, the CGF announced the 2021 Commonwealth Youth Games (Trinidad 2021) would be re-scheduled until 2023 due to a scheduling clash with the postponed Tokyo Olympic Games. CGA is

disappointed that a cohort of young Australian athletes will miss out on the opportunity to compete at Trinidad 2021 but understands and supports the pragmatism of the CGF's decision.

In September 2019, the CGF held its General Assembly in Kigali, Rwanda. Being the first General Assembly since Gold Coast 2018, the CGF held elections for the Executive Board and Sports Committee. The elections saw President Dame Louise Martin elected unopposed for a further four year term.

The CGF used the occasion of the General Assembly to reveal its new 'Commonwealth Sport' logo or celebration mark. Working closely with the CGF and designers WiteKite, CGA has developed its own new logo incorporating the new celebration mark. The "Presenting a Powerful Brand" section of the Annual Report – commencing on page 20 - details the transformation.

In March 2020, CGA launched its e-newsletter – GREATER TOGETHER which is distributed on a regular basis to over 350,000 subscribers nationally. This is just one of numerous engagement initiatives CGA will employ to connect more effectively with communities as per the second of our strategic priorities which is detailed on pages 15 through 18 of the report.

During 2019, CGA worked closely with the CGF's team of Games experts and the South Australian Government on feasibility work for a possible candidature for Adelaide to host the 2026 Commonwealth Games. In September 2019, the South Australian Government determined not proceed with the submission of a feasibility file to the CGF. However, in recent months, CGA commissioned PWC to prepare its own Games benefit report so as to re-engage with the South Australian Government. Unfortunately, and despite a compelling case and strong public support, the South Australian Government determined not to re-visit its earlier decision. CGA remains committed to hosting great Games in Australia on a regular basis and we have already commenced work on identifying another potential host city for 2026. We firmly believe the Games will always find a home in Australia.

I commend all of our member NSOs on the way you have dealt with the circumstances of this once in a hundred year crisis caused by COVID-19. The challenges have been (and remain) significant and your boards, staff and volunteers have taken monumental strides to keep your sports open for business. You should be very proud of your efforts.

I wish to thank our Board led by President Ben Houston for their unwavering commitment and resolute stewardship. I also acknowledge the astute guidance and advice of CGA's various Committees, Advisory Groups and consultants who help us make well considered decisions.

Finally, it would be remiss of me not to express my deepest gratitude to our dedicated and hardworking staff. This has been a year like no other and being largely Melbourne based they have continued to deliver for CGA and our members under the most difficult of circumstances. Well done to the Team and thank you.

GREATER TOGETHER has never been more relevant to us as an organisation.

At last year's AGM, I extended CGA's best wishes to our members, who are also Olympic and Paralympic NSOs, for every success in Tokyo. With the one year postponement of those Games, I once again wish you and your athletes good fortune for the months ahead. We hope Tokyo is a success for all of you and your athletes achieve the outcomes they want at those Games.

To conclude my report, I draw your attention to the financial statements, accompanying notes and independent auditor's report thereon contained on pages 35 through 56 of the Annual Report.

On page 54, independent auditor PWC has reported to you that, in their opinion:

The accompanying financial report of Commonwealth Games Australia Limited (the Company) is in accordance with the Corporations Act 2001, including:

(a) giving a true and fair view of the Company's financial position as at 30 June 2020 and of its financial performance for the year then ended

(b) complying with Australian Accounting Standards to the extent described in Note 2 and the Corporations Regulations 2001.

Note 2 can be found on page 45 of the Annual Report.

President, I commend the report to our members and ask that the Annual Report, including the financial statements and independent auditor's report thereon be proposed for adoption.

I am available to answer any questions the members may have using the on-line question function.

Thank you.

CRAIG PHILLIPS
Chief Executive Officer

14 November 2020



COMMONWEALTH GAMES AUSTRALIA

EXPLANATORY MEMORANDUM

AGENDA ITEM 7 – LIFE MEMBERSHIP

The purpose of this explanatory memorandum is to provide the members of Commonwealth Games Australia (CGA) with information in relation to the nominations for Life Membership hereby proposed at the forthcoming Annual General Meeting (AGM) of CGA.

Item 7: Life Membership

In accordance with Part 4.1 (b) iv and 4.2 (d) of the constitution of CGA, a category of membership of CGA is Life Membership. Part 4.2 (d) states that *Life Members*:

- i. *must have, in the view of the Board, rendered exceptional service to CGA;*
- ii. *must have their Life Membership approved by a Special Resolution at a General Meeting; and*
- iii. *may attend General Meetings but are not eligible to vote.*

Background

In 2020, CGA established a Heritage and Awards Committee (Committee) to drive activities in recognising, promoting and celebrating our heritage and the contribution of individuals and communities from within our Member Sports and the Commonwealth Games Movement.

The Committee operates under the Heritage and Awards Committee Charter (The Charter) which, amongst other things, provides for the Committee to assist the CGA Board in identifying individuals deemed worthy of recognition, including for Life Membership.

Pursuant to Part 4.2 (d) of the constitution of CGA, the Committee was requested to propose to the CGA Board for consideration, candidates who, in the Committee's opinion, have '*rendered exceptional service*' to CGA.

At its meeting held Friday 23 April 2021, the CGA Board endorsed the following candidates for Life Membership of CGA for approval by the membership.

Candidates

Dr Grace Bryant OAM

Dr Grace Bryant has served as a Team Doctor on six Commonwealth Games teams (Kuala Lumpur 1998, Manchester 2002, Melbourne 2006, Delhi 2010, Glasgow 2014 and Gold Coast 2018 - the last two as Chief Medical Officer) and two Commonwealth Games Youth Games teams (Pune 2008 and Apia 2015). She is a former chair of CGA's Medical Sport Science Advisory Group and current Chair of CGA's Performance HealthCare Advisory Group. Dr Bryant has also served as a Team Doctor at five Olympics. She is a Member of the Sport Australia and Netball Australia Hall of Fame.

Marjorie Jackson-Nelson AC, CVO, MBE

Marjorie Jackson-Nelson is a legend of Australian sport. The first Australian female track and field athlete to set a world record, Marjorie collected seven gold medals across the British Empire Games in Auckland (1950) and British Empire and Commonwealth Games in Vancouver (1954). Marjorie served the Australian team at five Commonwealth Games as a team official including General Manager (Victoria 1994), Team Manageress (Brisbane 1982 and Edinburgh 1986), Assistant Manager (Auckland 1990), and Athlete Liaison (Kuala Lumpur 1998). A former Governor of South Australia (2001-2007), she won two Olympic gold medals in Helsinki in 1952. She was one of the final four baton bearers of the Queen's Baton at the Melbourne 2006 Commonwealth Games. Marjorie is a Member of the Sport Australia Hall of Fame and was elevated to Legend in 1995. She is also a member of the World Athletics and Athletics Australia Hall of Fame.

Sue Taylor AM

Sue Taylor was Vice President of the Australian Commonwealth Games Association (ACGA) from 1998–2006, and ACGA Board member (1994–2011), Commonwealth Games Federation Board member (2003–2007) and Melbourne 2006 Commonwealth Games Organising Committee board member (2003–2007). Sue is Vice President of Commonwealth Games WA (2007–present) and Vice President of the International Netball Federation (2011–present). A former President Netball Australia, Sue was conferred with Life Membership of Commonwealth Games WA in 2020 and was recently appointed to the Commonwealth Games Federation (CGF) Ethics Commission. In 2018, Sue was awarded the Order of Merit by the CGF for services to Commonwealth sport.

Voting Process

Voting will be conducted online, one candidate at a time, as a Special Resolution.

Members are entitled to vote as per Part 4.4 of CGA's Constitution, with two (2) votes for each Program Sport Member (maximum 42 votes) and one (1) vote for each State Division Member (maximum 5 votes). Member Delegates (i.e. proxies) must have been nominated to CGA by 10:00am (AEST) on Wednesday 19 May 2021 in order to receive the appropriate login to the AGM to exercise these votes.

As per Part 1.1 Definitions of the CGA Constitution (bottom of page 5), a Special Resolution requires at least 75% of the votes cast by those entitled to vote on the resolution being cast in favour. Delegates must be in attendance at the meeting online in order to cast their vote.

Constitution

A copy of CGA's constitution can be obtained as follows:

1. by telephoning CGA on 03 9453 9300; or
2. by visiting CGA's website at <https://commonwealthgames.com.au/wp-content/uploads/CGA-Ltd-Constitution-Effective-14-November-2020.pdf>

How to vote

Only Program Sport Members and State Division Members are entitled to vote at the AGM in accordance with Part 4.4 of CGA's constitution. Associate Members and Life Members are not entitled to vote at the AGM.

For members to be entitled to attend and vote, any outstanding 2021 CGA membership fees must be paid prior to the close of business on Tuesday 18 May 2021.

Member Delegate/s (i.e. a proxy) must be advised to CGA by 10:00am on Wednesday 19 May 2021. Members are asked to advise Kylie Peake via email on kylie.peake@commonwealthgames.com.au of the delegates who will exercise your voting rights prior to this date to enable the appropriate login details to be issued for the meeting.

A Member Delegate (i.e. a proxy) does not need to be a member of CGA. Member Delegates must login to the AGM webcast and attend the meeting online to exercise their vote. It is the Delegate's responsibility to ensure they have suitable internet connectivity to attend the meeting.