

MEMORANDUM



To: Directors
National Sporting Organisations for Program Sports
National Sporting Organisations for Associate Members
State Divisions
Life Members

From: Craig Phillips, Chief Executive Officer & Joint Company Secretary

Date: 30 September 2019

Subject: **2019 ANNUAL GENERAL MEETING – CALL FOR NOMINATIONS**

Further to previous correspondence notifying of the Commonwealth Games Australia Limited (CGA) Annual General Meeting (AGM) sent via email on Friday 13 September and in accordance with Parts 9.4, 9.5, 9.7 and 26.2 of the CGA Constitution, nominations are hereby called for two Director positions.

Mr Grant Harrison and Mr Darryl Clout will have each served a one (1) year term and, in accordance with Part 26.2 (a) of the Constitution, are deemed to be retiring Directors. They are eligible to be nominated for re-election.

Please find attached the CGA 2019 AGM Nomination pack which includes:

- General information regarding the elections to be held at the upcoming CGA AGM in Melbourne on 16 November
- Role Description for Director
- Director Nomination form

For candidates seeking election, the nomination form must be completed and submitted to CGA with a three page CV to recruitment@commonwealthgames.com.au **by 5.00pm AEDT on Wednesday 16 October, 2019**. The nomination form can be filled out on computer or by printing and hand-writing. Hand-written signatures and dates of signing will be required.

Please note that late nominations or unsigned, incorrectly completed forms will not be accepted.

If you have any questions regarding the nomination process or the forms, please do not hesitate to contact myself or Dianne O'Neill on (03) 9453 9300 or by email to the above email address.

Yours Sincerely

Craig Phillips
CEO & Joint Company Secretary